

D. Clinical Supervisor (CS)

The Arkansas Substance Abuse Certification Board and the IC&RC /AODA define 'clinical supervision' as a process of developing clinical skills and competencies for persons providing counseling. All work experience and education hours must be completed within five (5) years of the testing

date. All applicants must live or work 51% of the time within the jurisdiction of Arkansas. A primary purpose of clinical supervision is to ensure skill development as evidenced in quality patient /client care. All applicants must meet the following standards when applying for the certified clinical supervision reciprocal credential.

Education

The applicant must provide documentation by certificate of thirty (30) hours of pre-approved formal education training in clinical supervision. The formal education training must include education hours **within each of the FIVE** following clinical supervision performance domains: **Counselor Development, Professional and Ethical Standards, Program Development and Quality Assurance, Assessing Counselor Competencies and Performance, Treatment Knowledge**. A minimum of six (6) hours in areas specifically related to clinical supervision skills is required. Higher education does not substitute for any portion of the education requirement. All education hours must be documented by certificate.

Experience

The work experience requirement for the credential of clinical supervisor is as follows: (1) current certification as an ADC or AADC counselor at the reciprocal level. (2) verification and documentation of 5 (five) years [10,000 hours] of counseling experience as an IC & RC/AODA counselor. Higher education substitutions may apply for a portion of the work experience requirement. All experience must be documented as outlined in this *Application and Standards* manual.

Supervised Practicum

A practicum is defined as a formal systematic process that focuses on skill development and integration of knowledge. Direct supervision is defined as one-on-one supervision, group supervision or direct observation of skills within the performance domains and will be inclusive of the Center for Substance Abuse Treatment (CSAT) Substance Abuse and Mental Health Services Administration's (SAMHSA) Technical Assistance Publication (TAP) 21 definition. TAP 21 defines supervision/clinical supervision as the administrative, clerical and evaluative process of monitoring, assessing and enhancing counselor performance. The 200-hour practicum may occur as part of the eligible work experience and may be completed under more than one supervisor or agency. 50% (100 hours) of the 200 hours may be done electronically, such as web cam, audio visual, conferencing, etc. All practicum hours must be documented as outlined in this *Application and Standards* manual. The supervised practicum includes verification and documentation of two (2) years [4,000 hours] of clinical supervisory experience in the AODA field. The two (2) years may be included in the five (5) years [10,000 hours] of counseling experience, and must include the provision of 200 contact hours of face-to-face clinical

supervision. All practicum hours must be completed within five (5) years of the testing year and be documented by an **ASACB Certified Clinical Supervisor** (CS).

Code of Ethics

The applicant must sign a statement that they understand and agree to comply with the ASACB Code of Ethics/Code of Ethics for Clinical Supervisors.

Examination

Each applicant must pass the international computer CS examination as determined by IC&RC/AODA standards.

Fees

A non-refundable testing fee payment of \$250.00 payable by personal check, travelers' check, cashier's check or money order must be submitted with the testing portfolio. CASH IS NOT ACCEPTED. **Note:** The \$250.00 testing fee payment allows for one (1) Computer based examination a \$250.00 testing fee will be assessed for each subsequent examination. ALL notice of cancellations must be addressed with the testing service five (5) days prior to the date of testing. Failure to provide proper notification may result in forfeiture of testing fee(s). All materials must be received via mail; FAXED OR HAND DELIVERED MATERIALS ARE NOT ACCEPTED. Upon successful completion of the examination and receipt of current biannual certification fee payment, the CS certificate will be issued.