

Credentials – Certified Alcohol Drug Counselor (ADC)

Certification Standards

Experience: Three years (6,000 hours) of supervised work experience under a Master's Level License or Certification with a Behavioral Science degree is the requirement for the Alcohol Drug Counselor (ADC) credential. Supervised work experience is defined as paid or voluntary experience as a counselor who provides direct counseling services to AODA clients. An AODA client is a person with a diagnosis of alcohol and/or other drug abuse or dependency. Supervised work experience must be in the IC&RC/AODA performance domains of Clinical Evaluation, Treatment Planning, Referral, Service Coordination, Counseling, Client, Family and Community Education, Documentation, Professional and Ethical Responsibility. The ASACB allows an applicant to exchange 1,000 hours of the 6,000 hour requirement for an approved Associate degree in the Human Services or Behavioral Science field; 2,000 hours for an approved Bachelor degree and 4,000 hours for an approved advanced degree (Masters or above) provided they meet the supervision requirements. All experience must be documented as outlined in the ASACB Application and Standards manual. All ADC's must live or work 51% of the time within Arkansas jurisdiction.

Education: The education requirement for initial certification is a total of 300 clock hours including six clock hours in ethics. Education is defined as formal classroom education (workshops, seminars, institutes, in-services, and college/university work). Education must be specifically related to the knowledge and skills necessary to perform the tasks within each IC&RC performance domain. All education hours must be pre-approved by the ASACB Education committee and must be documented by certificate or by official transcript.

Training/Supervised Practicum: A practicum is defined as a formal, systematic process that focuses on skill development and integration of knowledge. The 300-hour supervised practicum training must take place in a setting where AODA counseling is being provided. The practicum training hours **MUST be directly supervised by a Certified Clinical Supervisor (CS) registered with ASACB.** The practicum must be specifically related to the knowledge and skills necessary to perform all of the IC&RC /AODA Twelve Core Functions with at least ten (10) hours in each core function. Direct supervision is defined as one-on-one supervision, group supervision or direct observation of skills within the core functions. The practicum training may occur as part of the eligible work experience and may be completed under the more than one supervisor or agency. All practicum training hours must be documented as outlined in the ASACB Application and Standards manual.

Code of Ethics: The applicant must sign the ASACB code of ethics which is published in the Application and Standards manual.

Re-certification: 40 hours of approved continuing education must be earned within the two-year certification cycle.

Fees

A non-refundable \$250.00 testing fee payment in the form of a personal check, travelers' check, cashier's check, money order or credit card through our online Certemy software is required as a part of the testing portfolio. CASH IS NOTACCEPTED. Note: The \$250.00 testing fee payment allows for one (1) computer examination. A \$250.00 testing fee will be assessed for each subsequent written examination. Exams can only be cancelled or rescheduled (5 days) or more PRIOR to your scheduled examination date. Cancelling or rescheduling an exam is done directly through IQT's website at www.iqtesting.com. Complete instructions for cancelling or rescheduling an examination are listed on the ASACB website front page. For technical assistance, please contact IQT (toll free) at (866) 773-1114. Upon successful completion of the computer examination and receipt of current biannual certification fee payment, the ADC certificate will be issued.